

# **THE PARROT CLUB OF MANITOBA CONSTITUTION**

## **ARTICLE I**

### **SECTION A – NAME**

1. The name of this organization shall be the Parrot Club of Manitoba.
2. The organization shall be referred to in the constitution as the Club.
3. This is a non-profit organization.

### **SECTION B – PURPOSE**

1. To mutually exchange knowledge, information & experience relative to parrots and talking birds for the purpose of creating a better environment for the care of parrots. Education of members and those interested in parrots will be a priority area.
2. To exhibit and encourage the exhibition of parrots & other talking birds at public events.
3. To ensure the preservation and propagation of parrots & other talking birds in Manitoba, Canada, and worldwide.
4. To educate the public in the proper care of parrots.
5. To assist the public in the capture of free flying parrots and their subsequent well being.

## **ARTICLE II**

### **SECTION A – MEMBERSHIP ELIGIBILITY**

1. Any person who is willing to be dedicated to the goals of the Club and is interested in parrots or other talking birds is eligible for membership. Not owning a parrot or other talking birds does not preclude membership.
2. Application forms from the membership person or committee or the treasurer will be available to perspective members at all meetings. Any interested person may attend one meeting as a guest.
3. Honorary Life Membership may be granted upon vote by members present at a meeting.

### **SECTION B – DUTIES & RESPONSIBILITIES OF MEMBERS**

1. Members are urged to attend all meetings in order to share their experiences with others, and to participate in all Club activities.
2. No alcoholic beverages are to be consumed during regular meetings.
3. There will be no profanity at the meeting place.
4. There will be no smoking at the meeting place.
5. It will be the responsibility of all members at the meetings to allow the executive to conduct the meetings without disruption. Members must conduct themselves in a civil manner.
6. Any member or members who do not respect the above, the Executive is empowered to ask said member or members to leave the meeting place. If this request is refused, the other members present will be asked, by a show of hands, for support of the Executives request.

### **SECTION C – FEES AND DUES**

1. The dues for a twelve- (12) month period for a household is \$40.00. Every family membership is allowed one vote. Dues

for a double family membership (2 votes) are \$45.00 annually. Members must be present at the meeting to claim their vote.

2. The membership year will commence for members in the month of their joining. The Club year will begin in October with elections for office for the coming year. Those casting ballots must have their membership paid.

3. Any person attending more than two meetings without applying for membership will be asked to pay a fee of Five Dollars (\$5.00) per meeting with NO Club privileges.

## **ARTICLE III**

### **SECTION A – QUALIFICATION FOR OFFICE**

1. In order to be nominated for office an individual must have been a member in good standing for a minimum of six (6) months.
2. The officers of the Club shall be a President, a Vice-President, a Secretary, a Treasurer, and an Editor.
3. The positions of President and Editor cannot be held by members with a commercial interest in the pet trade to prevent conflict of interest.

### **SECTION B – NOMINATION & ELECTION OF OFFICERS**

1. All of the officers shall be elected by nomination at the first regular business meeting of each year (October).
2. Nominations can be made only by club members.
3. All nominees must be present at the meeting and given the opportunity to accept or decline the nomination before elections begin or have given written acceptance.
4. Newly elected officers shall begin office after the termination of the October meeting (November).
5. The term of office is for one (1) year beginning November of that year and to continue to preside over the election of new officers in October of the following year.

### **SECTION C – OFFICERS AND DUTIES**

1. **PRESIDENT:** The President shall preside at all official meetings. The President shall have authority to appoint committees to assist in the operation of the Club. The president shall vote only during election of officers, or if a tie vote has resulted. The President shall be the official representative of the Club. Any decision made by the president can be subject to an executive vote.
2. **VICE-PRESIDENT:** The Vice-president shall assist the President and in the absence of the President, shall assume the duties of the office.
3. **SECRETARY:** The Secretary shall be the recording officer of the Club. He/she will record the minutes of all regular meetings.
4. **EDITOR:** The editor will compile and publish the Clubs' official newsletter and send notices and communications to the members as shall be necessary to conduct the business of the Club. Controversial articles must be brought to the attention of the president.
5. **TREASURER:** The treasurer shall maintain an accurate account of the financial business and assets of the Club. He/she will receive all monies owing to the Club for prompt deposit in the Club bank account (memberships, other fees, funding monies). The treasurer shall make necessary payments in the furtherance of the Clubs purposes. Disbursement of any

unusual nature (other than regular payment of printing postage & stationary & advertising costs) will be brought to the attention of the President before payment. The treasurer shall report to the membership at each regular meeting the balance of the Clubs' account. He/she shall monitor the operating costs of the Club, and bring to the memberships' attention any need for increasing funding for the club. All financial records and the bank account shall be turned over promptly to the newly elected Treasurer or President, if in midterm. Each year, in the month of October, an audit is to be performed by two members of the Club not serving on the executive or committees. The audit period is to cover October to September of the previous year.

#### **SECTION D – EXECUTIVE BOARD**

1. This board shall consist of the President, Vice-president, Secretary, Treasurer, and Editor. This board is empowered to act in any emergency when the occasion arises that does not permit general participation or approval by Club members. All actions will be at the Presidents discretion to the promotion of the Club's goals. Records shall be maintained by the executive.

#### **SECTION E – VACANCIES**

1. If the office of president becomes vacant, the Vice-president shall become President for the unexpired term and the office of Vice-president shall be vacant.
2. If an office other than president becomes vacant, the unexpired term of that office shall be filled by election by the membership at the next regular meeting.

#### **ARTICLE IV**

##### **SECTION A – MEMBERSHIP MEETINGS**

1. Regular meetings of the Club shall be held at 7:30p.m. on the third (3<sup>RD</sup>) Thursday of each month. The place will be designated by the President with the advice of the membership. Fees for using the meeting room should be considered. The time and day of regular meetings may be changed occasionally due to inclement weather and for special occasions, (Christmas Party, Barbeque). This decision will be made by the executive board. The membership shall be informed of such changes as soon as possible.
2. The President shall preside at all regular meetings. In the absence of the President the Vice-president shall preside at all meetings of the Club. In the absence of both of the foregoing, the remaining executive officers shall preside. Should circumstances present that NO executive officer is present, members shall appoint a chairperson pro tem to handle the interests and welfare of the club. Such appointed chairperson must be a member in good standing.
3. A quorum for a membership meeting shall consist of one-third (1/3) of the membership.

##### **SECTION B – COMMITTEES**

The President shall appoint one or more persons to chair any committee necessary for the good of the Club. This person with the aid of those willing may conduct business on a project with the guidance of the President. The length of term of the appointment will be to the completion on the project.

1. Hospitality: to greet all guests and introduce them to the meeting and to arrange for refreshments for the meeting.

2. Display: To make all arrangements of the Annual Parrot Display and other events, including booking of the mall, arranging tables, and parrots to be shown.

3. Library: One or more persons to take care of the library and it's records. To bring the library to the meetings for the use of the members and to contact tardy members on the return of the books.

4. Membership: To record new members and to pass the information along to the treasurer & editor.

5. Parrot Posse: To be available to initiate the means to capture a parrot in someone's backyard (wild).

6. Advertising: Place the monthly ad in the Free Press & arrange for paid advertising in the newsletter.

7. Advisory: 4-5 members to join the Exec. To provide additional input into the running of the club.

#### **ARTICLE V – MISDEMEANORS**

Any member acting in a manner discreditable or injurious to the interest of the Club or the birds in general, shall upon written notice to the Secretary, signed by two members be expelled, provided two thirds (2/3) of the members present at any regular meeting shall so vote. At this meeting, the member being considered for expulsion shall have the opportunity of appearing and defending himself/herself before the action is taken. Any member so expelled shall forfeit all rights and interests in the club. There will be no refund on membership fees.

**THIS CONSTITUTION MAY BE CHANGED BY A MAJORITY OF VOTES RETURNED BY THE MEMBERS OF THE CLUB AT ANY MEETING CALLED FOR THAT PURPOSE.**

Revised November 2007